
AGREEMENT ON THE CONSERVATION OF ALBATROSSES AND PETRELS

Resolution 1.2

Budget for the Agreement on the Conservation of Albatrosses and Petrels (ACAP)

Adopted by the first session of the Meeting of the Parties (Hobart, 10-12 November 2004)

Recalling Article VIII(11)(b) of the Agreement requiring that the first session of the Meeting of Parties determine a budget for the Agreement;

Recalling that Article (VII)(2)(a) of the Agreement requires decisions relating to the budget to be adopted by the Meeting of the Parties by consensus;

Noting that some activities within the scope of the Agreement, whilst desirable, may not be initially achievable with a small number of parties contributing to the budget; and

Noting that there are currently only six Parties to the Agreement;

The Meeting of the Parties to the Agreement on the Conservation of Albatrosses and Petrels

Agrees:

1. that the core budget for the financial year 2005 and the financial year 2006 shall be set at \$200,000 per annum, subject to paragraph 2 below;
2. that contributions arising from new Parties ratifying the agreement, and any voluntary contributions, be added to the amount budgeted in paragraph 1 above, having the effect of increasing the annual budget to an amount greater than \$200,000 per annum;
3. that the budget be based on the following components:
 - a) the second session of the Meeting of the Parties to be held in 2006;
 - b) the Advisory Committee to meet in 2005 and in 2006;
 - c) the Secretariat to migrate from the Interim Arrangements to a permanent arrangement, in accordance with Resolution 1.1, and that the budget may be used to offset the cost incurred in operating the secretariat during the Interim Arrangements; and,
4. that the budget be split into the various components outlined in Annex 1.

ANNEX 1

| LINE ITEM | EXPENDITURE (US \$) | 2005 | 2006 |
|-----------|--|----------------|----------------|
| | SECRETARIAT COMPONENT | | |
| | Staff salaries | | |
| 1 | Executive Secretary (UN P3 - half time) | 65,000 | 65,000 |
| 2 | Support staff (UN L7) | nil | nil |
| 3 | Sub-total | 65,000 | 65,000 |
| | Travel for Executive Secretary | | |
| 4 | Misc. travel for Exec Secretary to attend other fora | 10,000 | 10,000 |
| 5 | Travel allowance | 5,000 | 5,000 |
| 6 | Sub-total | 15,000 | 15,000 |
| | Lease / Purchase | | |
| 7 | Office equipment | 2,500 | 2,500 |
| 8 | Maintenance of equipment | 2,000 | 2,000 |
| 9 | Staff training | 1,500 | 1,500 |
| 10 | Sub-total | 6,000 | 6,000 |
| | Support costs | | |
| 11 | Lease of office accommodation | 0 | 0 |
| 12 | Auditor and accountant | 4,000 | 4,000 |
| 13 | Insurance | 3,000 | 3,000 |
| 14 | Light and power | 2,500 | 2,500 |
| 15 | Printing and copying | 6,500 | 6,500 |
| 16 | Stationery | 2,000 | 2,000 |
| 17 | Miscellaneous | 2,500 | 2,500 |
| 18 | Translation | 10,000 | 10,000 |
| 19 | Sub-total | 30,500 | 30,500 |
| | Communication | | |
| 20 | Telephone, fax, internet | 10,000 | 10,000 |
| 21 | Postage and miscellaneous | 7,500 | 7,500 |
| 22 | Sub-total | 17,500 | 17,500 |
| 23 | Component Total One | 134,000 | 134,000 |

| LINE ITEM | EXPENDITURE (US \$) | 2005 | 2006 |
|-----------|--|----------------|----------------|
| | | | |
| | MEETING COMPONENT | | |
| | | | |
| | ACAP translation and interpretation | | |
| 24 | Simultaneous interpretation | 6,000 | 6,000 |
| 25 | Translation of meeting documents | 4,000 | 4,000 |
| 26 | Translation/preparation of final report | 4,000 | 4,000 |
| 27 | Hire of interpretation equipment | 3,000 | 3,000 |
| 28 | Sub-total | 17,000 | 17,000 |
| | | | |
| | Venue and support staff | | |
| 29 | Hire of venue | 1,500 | 1,500 |
| 30 | Support staff | 4,000 | 4,000 |
| 31 | Sub-total | 5,500 | 5,500 |
| | | | |
| | Sponsorship | | |
| 32 | Sponsorship of Experts | nil | nil |
| 33 | Sponsorship of Delegates | nil | nil |
| 34 | Sub-total | 0 | 0 |
| | | | |
| 35 | Component Total Two # | 22,500 | 22,500 |
| | | | |
| | FUNDS | | |
| | | | |
| | Funds | | |
| 36 | Advisory Committee Fund | 43,500 | 43,500 |
| 37 | Capacity Building Fund | 0 | 0 |
| 38 | Contingency Fund | 0 | 0 |
| 39 | Sub-total | 43,500 | 43,500 |
| | | | |
| 40 | Component Total Three | 43,500 | 43,500 |
| | | | |
| 41 | GRAND TOTAL | 200,000 | 200,000 |