
AGREEMENT ON THE CONSERVATION OF ALBATROSSES AND PETRELS

Resolution 4.6

Agreement Budget 2013 – 2015

Adopted by the Fourth Session of the Meeting of the Parties, Lima, 23 - 27 April 2012

Recalling that Article VIII(8) of the Agreement requires the Meeting of the Parties, at each of its ordinary Sessions, to adopt a budget for the next financial period;

Recalling also that Article VII(2)(a) of the Agreement requires decisions relating to the budget and any scale of contributions to be adopted by the Meeting of the Parties by consensus, having regard to the differing resources of the Parties; and

Noting that Resolution 1.1 adopted at the first Session of the Meeting of the Parties agreed to give consideration to amending the Scale of Contributions;

Noting that Parties at MOP3 committed to find a simpler formula that better dealt with the different capacity of Parties to pay

The Meeting of the Parties to the Agreement on the Conservation of Albatrosses and Petrels

Decides:

1. to adopt the 2013-2015 Budget in Appendix A;
2. notwithstanding Regulation 5.1 of the Staff Regulations, that in the financial years 2013, 2014 and 2015, the salary of the Executive Secretary shall be fixed at 2012 levels plus an annual inflator of 3%;
3. to adopt the scale of contributions formula in Appendix B to calculate the contributions for existing Parties;
4. that in the financial years 2013, 2014 and 2015, the core budget shall be based on fixed annual payments from the Parties as set out in Appendix C;
5. to apply the formula in Appendix B to calculate annual contributions for Range States that accede to the agreement in 2013, 2014 or 2015, using the total annual payments shown in Appendix C as the input amount when performing the calculation, and basing the calculation on there being a total of 14 Parties — the 13 existing Parties at the time of MoP4, plus the new Party that is the subject of the calculation;

6. that the accession of any Party to the Agreement during an intersessional period will not result in the recalculation of the fixed annual payments for any other Party prior to the next MoP;
7. that the budget is to be allocated on a functional basis into four appropriations as follows:

Appropriation 1 – Operation of the Secretariat
Appropriation 2 – Meetings of the Parties
Appropriation 3 – Meetings of the Advisory Committee
Appropriation 4 – Advisory Committee Conservation Programme;
8. that Parties should pay any outstanding contributions as soon as possible;
9. that all contributions shall be paid in Australian dollars (AUD);
10. that a working capital shall be maintained at a constant level of AUD 100,000;
11. that the Advisory Committee shall keep the status of the General Fund and other funds drawn up in accordance with the Agreement under regular review;
12. that additional funds which become available should other States accede to the Agreement during the 2013-2015 triennium will be allocated toward Appropriation No 4 to support the implementation of the Agreement.
13. *Urges* Parties not to rely on the formula set out in Appendix B when adopting a scale of contributions at MoP5 but to agree a new formula by consensus having regard to the differing resources of the different Parties, in accordance with Article VII.2(a), and following the criteria set out section 2.1 of MoP4 Doc 22;
14. *Urges* all Parties to consider making voluntary contributions to the Special Fund to support the activities of the Agreement;
15. *Invites* non-Party Range States, governmental, inter-governmental and non-governmental organisations and other agencies to consider contributing to the Special Fund or to specific activities;
16. *Requests* the Secretariat to make best endeavours to seek external funding to support the Advisory Committee Work Programme; and to identify innovative mechanisms to reduce costs.

RESOLUTION 4.6 - APPENDIX A

AGREEMENT BUDGET 2013 – 2015

Ref. No	Description	2013	2014	2015
1. INCOME				
	Contributions from Parties	673,650	690,641	708,141
	Interest on funds	22,660	23,340	24,040
	Total Income	696,310	713,981	732,181
2. EXPENDITURE				
APPROPRIATION 1 - SECRETARIAT				
Employee salaries				
1.1.1	Salaries – Permanent	143,906	148,223	152,670
1.1.2	RBF Superannuation	12,952	13,340	13,740
1.1.3	Recruitment Costs	0	0	0
1.1.4	Salaries-Fixed term	82,267	84,735	87,277
1.1.5	RBF Superannuation	7,033	7,244	7,461
1.1.6	Workers Compensation	1,565	1,612	1,660
	Total Salaries	247,722	255,154	262,808
Employee expenses				
1.2.1	Accommodation	8,913	9,180	9,455
1.2.2	Airfares	22,281	22,949	23,638
1.2.3	Travel Allowances	9,500	9,785	10,079
1.2.4	Travel Insurance	1,671	1,721	1,772
1.2.5	Consultants	27,851	28,687	29,547
1.2.6	Relocation expense (staff)	0	0	0
1.2.7	Legal expenses	0	0	0
1.2.8	General insurance	1,000	1,030	1,061
1.2.9	Representation expenses	2,000	2,060	2,122
1.2.10	Other travel costs - visas	1,228	1,265	1,303
	Total Employee expenses	74,443	76,677	78,977
Operational costs				
1.3.1	Office equipment /furniture	5,570	5,737	5,909
1.3.2	Office equipment maintenance	1,000	1,030	1,061
1.3.3	Office requisites - stationery	5,250	5,408	5,570
1.3.4	Publications /books	200	206	212
1.3.5	Corporate memberships	0	0	0
1.3.6	Printing and copying (PR material)	2,000	2,060	2,122
1.3.7	Telephones - telecommunications	5,047	5,198	5,354
1.3.8	Translations - website, correspondence	5,570	5,737	5,909
1.3.9	Postage	200	206	212

Ref. No	Description	2013	2014	2015
1.3.10	Freight/couriers	200	206	212
1.3.11	Light and power	2,300	2,369	2,440
1.3.12	Insurance property	1,133	1,167	1,202
1.3.13	(Transferred to Appropriation 4)	-	-	-
1.3.14	Vehicle running costs	5,000	5,150	5,305
1.3.15	Cab charge - taxis	446	459	473
1.3.16	Parking	2,117	2,180	2,246
1.3.17	(Transferred to Appropriation 4)	-	-	-
1.3.18	Staff training	2,000	2,060	2,122
1.3.19	Staff conferences / seminars	1,114	1,148	1,182
1.3.20	Bank charges	250	258	265
1.3.21	Bad and doubtful debts	557	574	591
1.3.22	Software purchase	2,228	2,295	2,364
1.3.23	Server lease	2,200	2,266	2,334
1.3.24	Outsourced IT services	16,583	17,080	17,593
1.3.25	Modifications to database	9,500	9,785	10,079
1.3.26	WAN Wireless network	800	824	849
1.3.27	Rent - ACAP office	24,797	25,541	26,307
1.3.28	Rates and water	2,064	2,126	2,190
1.3.29	Preventative maintenance	450	464	477
1.3.30	Office cleaning	2,062	2,124	2,188
1.3.31	Vehicle purchase	0	0	0
1.3.32	Accountancy services	0	0	0
1.3.33	Refund of GST	-15,000	-15,450	-15,914
	Total Office operational costs	85,639	88,208	90,855
	TOTAL APPROPRIATION NO. 1: SECRETARIAT	407,804	420,039	432,640

APPROPRIATION 2 - MEETINGS OF THE PARTIES

Interpretation / Translation Costs

2.1.1	Simultaneous interpretation	0	0	36,060
2.1.2	Hire of interpretation equipment	0	0	12,020
2.1.3	Translation of documents	0	0	40,534
	Total Interpretation/Translation	0	0	88,614

Meeting support costs

2.2.1	Hire of venue (including catering)	0	0	13,113
2.2.2	Hire/purchase of equipment (photocopiers)	0	0	8,742
2.2.3	Support staff	0	0	18,030
2.2.4	Printing of meeting documents/report	0	0	6,010
	Total Meeting support costs	0	0	45,895

Sponsorship

2.3.1	Sponsorship - experts ¹	0	0	20,000
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Ref. No	Description	2013	2014	2015
	Total Sponsorship costs	0	0	20,000
	TOTAL APPROPRIATION NO. 2: MEETING OF THE PARTIES	0	0	154,509
APPROPRIATION 3 - ADVISORY COMMITTEE				
Interpretation				
3.1.1	Simultaneous interpretation	44,133	45,457	0
3.1.2	Hire of interpretation equipment	11,458	11,802	0
3.1.3	Translation of meeting documents	40,000	41,200	0
	Total Interpretation	95,591	98,459	0
Venue and meeting support costs				
3.2.1	Hire of venue (including catering)	23,359	24,060	0
3.2.2	Hire/purchase of meeting equipment	2,122	2,186	0
3.2.3	Support staff	22,993	23,682	0
	Total Venue and meeting support costs	48,474	49,928	0
Sponsorship				
3.3.1	Sponsorship of experts ¹	16,550	17,047	0
	Total sponsorship	16,550	17,047	0
Support for Advisory Committee Officials				
3.4.1	Support for AC Officials	22,351	23,022	23,712
	Total support	22,351	23,022	23,712
	TOTAL APPROPRIATION NO. 3: ADVISORY COMMITTEE	182,966	188,455	23,712
APPROPRIATION 4 - AGREEMENT CONSERVATION PROGRAMME				
	Support for secondments (transferred from Appropriation 1 item 1.3.13 and 1.3.17)	20,392	21,004	21,633
	Advisory Committee Work Programme	85,149	84,482	99,687
2.3	Improve data portal structure			
2.7	Translate updates to species assessments			
2.9	Review availability of tracking distribution data			
3.1	Implement RFMO interaction strategy			
3.3	Update analysis of overlaps of distribution with RFMO fisheries			
3.7	Update fact sheets - translation costs			
3.13	Review and update prioritisation framework - at sea threats			
3.16	Estimate WAL mortality in unobserved fisheries			
3.19	Analyse bycatch data from other nations, when available			

Ref. No	Description	2013	2014	2015
3.21	Draft advice on suitable analyses of bycatch data			
5.1	Identify and prioritise conservation measures by species/Party			
TOTAL APPROPRIATION NO. 4: CONSERVATION PROGRAMME		105,541	105,486	121,320
TOTAL AGREEMENT BUDGET		696,310	713,981	732,181

¹ Funds under these two budget lines may be allocated to support the participation of suitably qualified experts in sessions of the MoP and meetings of the AC and its WGs where such participation would help to achieve the objectives of the Agreement. Sponsored participants could be either delegates or observers. Any such experts must either be nominated by a Party, the MoP, or the AC and invited by the Secretariat. Priority should be given to experts from developing countries.

RESOLUTION 4.6 - APPENDIX B

Scale of Contributions Formulae

1. For Parties whose scale of assessment under the United Nations Scale of Assessment for the UN Budget (currently Resolution 61/237, February 2007) is less than or equal to 0.15%, annual contributions shall be calculated on the UN Scale of Assessment.

$$Contribution1 = \frac{UN\%}{\sum UN\% ACAP} * ACAPBudget$$

(Equation 1)

where: UN % is the calculated UN Scale of Assessment for a Party outlined in the United Nations Scale of Assessment for payment of annual contributions to the UN Budget (currently Resolution 58/1 B, March 2004);

$\sum UN\% ACAP$ is the sum of the UN Scale of Assessment for all ACAP Parties outlined in UN Resolution 58/1 B; and

$ACAPBudget$ is the annual budget approved by the Meeting of the Parties.

2. For Parties whose scale of assessment under the United Nations Scale of Assessment for the UN Budget (Resolution 61/237, February 2007) is greater than 0.15%, annual contributions shall be calculated based on 50% GNI, and 50% GNI per capita, with no party paying more than 20% of the total ACAP Budget. It is calculated using the following equations:

$$Contribution2 = \left[\sum \left(\frac{GNI\%}{\sum GNI\% ACAP} \cdot 0.5 \right), \left(\frac{GNIpc\%}{\sum GNIpc\% ACAP} \cdot 0.5 \right) \right] \cdot (1 - \sum \% Contribution1) \\ * ACAPBudget$$

(Equation 2)

where: GNI % is the Gross National Income for a Party that has a Scale of Assessment under the United Nations Scale of Assessment that is greater than 0.15%;

$\sum GNI\% ACAP$ is the sum of the Gross National Incomes for all ACAP Parties that have a Scale of Assessment under the United Nations Scale of Assessment that is greater than 0.15%;

GNIpc% is the Gross National Income per capita for a Party that has a Scale of Assessment under the United Nations Scale of Assessment that is greater than 0.15%;

$\sum GNI\% ACAP$ is the sum of the Gross National Incomes per capita for all ACAP Parties that have a Scale of Assessment under the United Nations Scale of Assessment that is greater than 0.15%; and

$\sum \% Contribution1$ is the total assessed contributions for Parties whose scale of assessment under the United Nations Scale of Assessment for the UN Budget is less than or equal to 0.15%: it is expressed as a percentage of the ACAP budget.

1. If the calculated percentage contribution for one or more parties resulting from Equation 2 exceeds 20%, the contribution for the Party/Parties is set at 20% of the annual budget, and the contribution for the residual Parties recalculated in one or more subsequent iterations of the following formula:

$$Contribution = \left[\sum \left(\frac{GNI\%}{\sum GNI\% ACAP < 20\%} \cdot 0.5 \right), \left(\frac{GNIpc\%}{\sum GNIpc\% ACAP < 20\%} \cdot 0.5 \right) \right] \\ \bullet \left(1 - [(0.20 \bullet Parties > 20\%) + (\sum \% Contributi on1)] \right) \bullet ACAPBudget$$

(Equation 3)

where: $\sum GNI\% ACAP Parties < 20\%$ is the sum of the Gross National Incomes for all ACAP Parties that have an assessed annual ACAP contribution < 20% in Equation 2;

$\sum GNIpc\% ACAP Parties < 20\%$ is the sum of the Gross National Incomes per capita for all ACAP Parties that have an assessed annual ACAP contribution < 20% in Equation 2;

$Parties > 20\%$ is the number of Parties that have an assessed contribution from Equation 2 or subsequent iterations of this equation that is >20% of the ACAP Budget.

2. That the contribution of France be set at AUD 107,306 per annum.

RESOLUTION 4.6 - APPENDIX C

Party	2013	2014	2015
Argentina	20,933	21,561	22,207
Australia	106,238	109,425	112,708
Brazil	47,731	49,163	50,638
Chile	18,296	18,845	19,410
Ecuador	565	582	600
France	107,306	107,306	107,306
New Zealand	44,544	45,881	47,257
Norway	80,654	83,074	85,566
Peru	2,767	2,850	2,935
South Africa	23,985	24,704	25,445
Spain	108,667	111,927	115,285
UK	110,525	113,841	117,256
Uruguay	1,439	1,482	1,527
TOTAL	673,650	690,641	708,141